

## Top 10 Tips – Choosing an accountant



*Supplied by: CED Accountancy Services Ltd*

1. When choosing an accountant ask about their qualifications.
2. Check that the initial consultation is free.
3. Does the accountant offer fixed fees extending beyond the first year?
4. Find out the size of the practice.
5. Does the accountant deal with businesses of a similar size and at a similar stage of growth?
6. Ask the accountant about the NIC holiday for start up businesses.
7. Will the accountant assist with bookkeeping and accounting systems?
8. Does the accountant understand your business sector and its needs?
9. Is the accountant on the EMDA approved supplier list? If they are ask them to explain the available grant funding.
10. Ask whether the service you will receive will be proactive - e.g. whether they will remind you when you need to submit accounts, or send you updates on changes in tax law.

### **Top 10 Tips supplied by...**

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