

JOB DESCRIPTION

COMMITTEE MEMBER Next Generation Chamber

Status: Committee Member

Term of Office: Maximum of 3 years prior to a one year "fallow" year

of exclusion.

Accountable to: Next Generation Chamber Members, the Committee,

and the Chief Executive of the Northamptonshire

Chamber of Commerce

ROLE & RESPONSIBILITY

Committee members will be required to support the committee in managing the performance of the Chamber's activities and in representing the interests of its Members. Committee members will be responsible for bringing fresh perspectives, innovative ideas, and new approaches to the Chamber's strategic direction and goals. This position requires a passionate, collaborative, and forward-thinking individual who can contribute to the Chamber's efforts to engage and empower the next generation of business leaders.

SPECIFIC DUTIES

As part of the Committee, Members will be required to:

- Work with other committee members to plan and execute events and programs that cater to the needs and interests of the Next Generation Chamber;
- Act as a liaison between the chamber and young professionals in the community, serving as a voice for their needs and concerns.
- Monitor the Membership numbers of the Next Generation Chamber;
- On an annual basis, select a Next Generation Chamber Chair;
- Make suggestions to the Northamptonshire Chamber Senior Management Team regarding future CPD activity;



- Make suggestions to the Northamptonshire Chamber Senior Management Team regarding future social networking activity;
- Decide on a Next Generation Chamber Charity of the Year and on how to support the chosen charity through the year (October - September); and
- Be advocates for and actively promote the Next Generation Chamber via Networking Events and through Social Media channels.

DESIRED SKILLS

- The ability to think about a task or a problem in a new or different way, or the ability to use the imagination to generate new ideas.
- Strong interpersonal and communicational skills, with the ability to build relationships and engage with a diverse group of individuals;
- Demonstrated experience in event planning or community engagement;
- Familiarity with social media and digital marketing strategies to reach and engage with young professionals;
- A collaborative, team-orientated approach to work, with a willingness to take initiative and lead projects.

PERFORMANCE MANAGMENT

The Next Generation Committee shall periodically, review its own performance, constitutions and terms of reference and recommend any changes necessary to the Northamptonshire Chamber Board for approval.

TIME COMMITMENT

A Committee Member will be required to:

- Attend Next Generation Committee meetings (4 per annum) to be held 4pm - 6pm Tuesday.
- Attend any additional Committee meetings that are requested by the Chair of the Next Generation Chamber or the Chief Executive of the Northamptonshire Chamber, if they consider convening an additional meeting necessary.



