

Purchasing & Procurement Advice



5 Steps To Assess Your Purchasing Health



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Step 1: analyse the data

Review your current category and supplier spend data.

Look for areas of risk or opportunities to consolidate.



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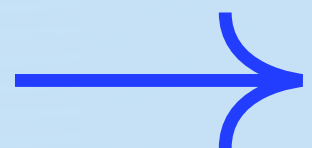
Step 2: review your systems & processes

Do you have a structured supplier review process in place?

Is there a standardised benchmarking procedure and it is used?



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Step 3: assess existing documents & records

Are supplier contracts and terms in place?

Do service level agreements exist for key suppliers?



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Step 4: check in on your contact & relationship strategy

Is there clear alignment between your organisation and your supply base?

Is there a structured meeting cadence in place?



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Step 5: look for your key performance indicators

Are there category and supplier plans in place?

Are targets and objectives set, understood and regularly reviewed?



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