

Undergraduate Placement Scheme Summer 2010



Benefit from the skills and knowledge of a current undergraduate student with our subsidised Placement Scheme

Benefits

- Up to £900 of the undergraduate student's wage will be paid through the university
- Fresh ideas injected into your organisation through a current undergraduate student
- Sourcing the right candidate at no cost to you

How does it work?

Once you register, we will contact you to discuss your requirements further. If the position is appropriate, you can select suitable candidates to interview from CVs. You will choose the candidate and if the placement proves successful, we trust you may keep in touch with them in the future.

Cost

The undergraduate must be paid at least the national minimum wage. The university will arrange payment up to a maximum of £900 towards the placement. The duration of the placement is to be between 2 weeks (minimum) up to 4 weeks (maximum). You may wish to make a contribution and/or match fund the above amount, which could increase the rate of national minimum rate of pay.

Eligibility

Priority is given to organisations providing Professional or Financial Services which could include:

- Accountancy Practice
- Banking
- Built Environment
- Charities or Social Enterprises
- Creative and Media Solutions
- Information Technology
- Local Government
- Local Justice Service
- Solicitors and the Legal Practices
- Sport

Your business must be based in Northamptonshire or the surrounding counties

For further information contact The Careers & Employability Service on 01604 892727 or email careers@northampton.ac.uk

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Advertising a Placement Opportunity



Company Name	
Address (including postcode)	
Telephone	
E Mail	
Website (if applicable)	
Named contact	
Short description of Company/organisation	

Placement Details

Placement Job Title – if appropriate	
Location of Placement	
Description of activities that could be provided as part of the placement experience	

Person Specification (brief details)/ Degree being studied – if appropriate	
How to apply	All completed Placement Forms to be sent to careers@northampton.ac.uk
All Placements are to be Full Time (37 hours). All Placements to last between:- 2 weeks (minimum) 4 weeks (maximum)	
Funding is available of up to £900 for a 4 x week placement with a pro-rata payment of £450 for a 2 x week placement	
Preferred Start Date for Placement	
Last day of Placement	
If appropriate, is own transport required?	
Would you like the Careers Service to pre-select applicants or would you prefer to handle the whole selection process yourselves?	

We can not guarantee to fill any Placement, but we can ensure it is promoted using the full range of media channels at our disposal.

Please return this form to;

The Careers & Employability Service
D2 Charles Bradlaugh Halls of Residence
The University of Northampton
Park Campus
Boughton Green Road
Northampton NN2 7AL
careers@northampton.ac.uk